

# REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
4	01/26/15	Open	Action	01/20/15

Subject: Authorizing the Release of the Request for Proposals for Workers' Compensation Third Party Administrator Services

## ISSUE

Whether to authorize the release of the Request for Proposals for Workers' Compensation Third Party Administrator Services.

## RECOMMENDED ACTION

Adopt Resolution No. 15-01-\_\_\_\_\_, Authorizing the Release of the Request for Proposals for Workers' Compensation Third Party Administrator Services.

## FISCAL IMPACT

Budgeted:	Yes	This FY:	\$ NA
Budget Source:	Operating	Next FY:	\$ NA
Funding Source:	Local	Annualized:	\$ NA

This action does not involve the expenditure of funds. The contract award, which will involve the expenditure of funds, will be presented to the Board as a future action.

## DISCUSSION

RT is self-insured for Workers' Compensation and, pursuant to the California Labor Code, must have a Certified Claims Administrator to administer its Workers' Compensation claims. While RT's current contract with York Risk Services Group, Inc. does not expire until June 30, 2015, it is necessary to commence the procurement process for a Third Party Administrator (TPA) far in advance of the expiration of the current contract. Changing TPAs is an arduous and time-consuming task. If RT selects a different TPA, RT must send notifications to the State, medical providers, employees, the Workers' Compensation Court, and attorneys. Bank accounts have to be changed, new trust funds set up, computer changes made, and files transferred.

The Request for Proposal will request proposals for Workers' Compensation Administration for a 5-year term.

Staff recommends that the Board authorize the release of the Request for Proposals for Workers' Compensation Third Party Administrator.

Approved:

Presented:

Final 01/20/15

General Manager/CEO

Chief Administrative Officer

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January

26,

RESOLUTION NO. 15-01-\_\_\_\_\_

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

January 26, 2015

**AUTHORIZING THE RELEASE OF THE REQUEST FOR PROPOSALS FOR  
WORKERS' COMPENSATION THIRD PARTY ADMINISTRATOR SERVICES**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE  
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Request for Proposals for Workers' Compensation Third Party  
Administrator is hereby approved and authorized for release.

THAT, the Request for Proposals be advertised pursuant to the provisions of the RT  
Procurement Ordinance.

\_\_\_\_\_  
JAY SCHENIRER, Chair

A T T E S T:

MICHAEL R. WILEY, Secretary

By: \_\_\_\_\_  
Cindy Brooks, Assistant Secretary